

**Association for Institutional Research
Board of Directors Virtual Meeting
March 14, 2022**

Attendees: Laura Palucki Blake, Michele Hansen, Maren Hess, Braden Hosch, Heather Kelly, Elizabeth Lee, Mary Lelik, Junelyn Peeples, Christopher Pena, David Troutman, Karen Webber

Absent: Mitchell Nesler

Guests: Christine Keller and Leah Ross from the AIR Executive Office

Call to Order

President Junelyn Peeples called the meeting to order at 1:02 p.m. ET. A quorum was established.

Required Approvals and Acknowledgements

Meeting Minutes

David Troutman provided a review of the February 14, 2022 virtual meeting. He moved to accept the minutes. Braden Hosch seconded.

10 Yeas; 1 Abstention

The motion passed.

Financial Planning Monitoring Report

Christine Keller provided context about the report, including an overview of EL Policy IV, high-level planning assumptions, revenues and expenses, operational priorities, forum planning, and multi-year revenue projections.

David Troutman confirmed that the monitoring report was received on time and stated that the interpretations were reasonable, the data support the interpretations, that no additional information is needed. Braden Hosch moved to accept the monitoring report. Laura Palucki Blake seconded.

The motion passed.

Committee Updates

Governance Orientation and Training Committee: Karen Webber shared tentative plans for upcoming training in June 2022, including participation by a new-to-us consultant because the Board's most recent consultant, Bill Charney, is not available. The sessions will take place June 6 and 9 in Phoenix.

Board Structure for Accountability and Effectiveness Committee: Heather Kelly shared that the committee is working to put into action the motions the Board approved at recent meetings.

Nominations and Elections Committee: Heather Kelly presented the 2022 election results and the voting rate (355 members voted; 2,172 ballots were sent to eligible voting members). She noted that this year's

voting response rate was similar to several past voting activity patterns. The voting results are confidential until released to the AIR community. Braden Hosch moved to approve the NEC certification of the 2022 election results. Maren Hess seconded.

The motion passed.

The NEC's next meeting will focus on lessons learned from this year's process to inform the NEC cross-over meeting, yet to be scheduled.

Membership Committee: Braden Hosch reviewed a proposal to change membership categories. Braden Hosch moved that the BOD approve a motion to approve the proposed changes to membership categories. Heather Kelly seconded.

**Association for Institutional Research Bylaws
Section 5. Membership Categories**

- a. **Membership categories will be professional membership, graduate student membership, emeritus membership, distinguished membership, and organizational membership. The Board of Directors may establish other membership categories to serve member needs.**
- b. **All Association members may vote.**
- c. **All professional members, emeritus members, distinguished members, and employees of organizational members may hold elective office.**

The motion passed with one nay.

Karen Webber asked the record to reflect her disapproval of the decision to exclude graduate students from holding office on the Board of Directors.

Board of Director's Role as Ambassador of AIR Committee: Michele Hansen moved to disband the committee because its charge was completed and remove it from the ad hoc committee from the policy governance documents. Heather Kelly seconded.

The motion passed.

Policy Governance

Proposal to Add Ad Hoc AIR Awards Criteria Committee: Junelyn Peeples moved to form an ad hoc AIR Awards Criteria Committee to review the Stecklein, Outstanding Service, and Suslow Awards, as well as potential new awards, with the exclusion of the Elton Best Paper Award. Laura Palucki Blake seconded.

Discussion included the lack of clarity in the criteria for each award; protocol for scenarios that arise (e.g., posthumous awards, nominations of one person for two or more awards in the same year, proposals for development of new awards). The charge will include a statement that the Charles F. Elton Award is not under this purview as it was reviewed in 2021 with new criteria implemented in 2022.

The motion passed.

Proposal to Update Language in Constitution about Robert's Rules of Order: This discussion will be held

to the next meeting face-to-face meeting in March 2022 so that Mitch Nesler may participate.

Executive Office Updates

Christine Keller provided an update on the travel information for Board members to review prior to the upcoming March Board face-to-face meeting and the AIR Forum.

Other Business

Future of IR through a JEDI Framework: Junelyn Peeples shared that one day of the upcoming face-to-face meeting will be devoted to this discussion, facilitated by a consultant.

Upcoming Board Meetings: Christine Keller shared that the travel and hotel information about the March meeting and Forum-related meetings, both in Phoenix, will be emailed to Board members.

Adjournment

Junelyn Peeples adjourned the meeting at 2:58 p.m. ET.