

**Association for Institutional Research
Virtual Board of Directors Meeting
December 12, 2022**

Attendees in Person: Laura Palucki Blake, Karen Egypt, Jonathan Gagliardi, Maren Hess, Braden Hosch, Elizabeth Lee, Mitchell Nesler, Junelyn Peeples, Christopher Peña, Wen Qi, Karen Vance, Karen Webber

Guests: Christine Keller, Jason Lewis, Miguel Pineirovigo, and Leah Ross from the AIR Executive Office; Heather Kelly on behalf of the Board Structure for Accountability and Effectiveness Committee

Call to Order

President Karen Webber called the meeting to order at 1:33 p.m. ET. A quorum was established.

Required Approvals and Acknowledgements

Meeting Minutes

Secretary Christopher Peña moved to accept the minutes of the November 28, 2022 Board meeting as amended. Maren Hess seconded.

The motion passed.

Constitution and By-Laws Vote

Maren Hess left the meeting at 2:00 p.m. ET.

Heather Kelly joined the meeting to participate in conversation about the upcoming membership vote on proposed changes to the Constitution and By-Laws, including a question of whether to present the implementation plan if the changes are approved.

Heather Kelly left the meeting at 2:12 p.m. ET.

Required Approvals and Acknowledgements continued

Asset Protection Monitoring Report

Secretary Christopher Peña confirmed that the monitoring report was received on time and moved that the interpretations were reasonable, the data support the interpretations, that no additional information is needed. Braden Hosch seconded.

The motion passed.

Executive Office Updates

Executive Director Christine Keller provided several updates: The awards and scholarship nominations are open until mid-January 2023. In 2023, coffee chats will take place bimonthly starting in February

and the Executive Office is seeking Board volunteers for those events. The AIR office will be closed December 23, 2022 through January 2, 2023. The Executive Office is seeking potential locations for the in-person Board meeting in March 2023.

Committee Updates

Future of IR Committee: Laura Palucki Blake shared that the committee continues to meet with plans to present its report to the Board at the January 2023 meeting.

Executive Session

The Board entered Executive Session at 2:27 p.m. ET.

Other Business

Adjournment

Karen Webber adjourned the meeting at 3:02 p.m. ET.